

**Cattaraugus County Planning Board  
303 Court Street, Little Valley, New York  
August 31, 2017**

**PLANNING BOARD MEMBERS PRESENT:** Charles Couture, Chairman  
Michael Zaprowski, Secretary  
Florence Fuller, Assistant Secretary  
David McCoy  
Robert Keis  
Andrea Mellon  
Joe Pillittere  
John Sayegh  
James Valent  
Tina Abrams

**PLANNING BOARD MEMBERS ABSENT:** Paul Mager, Vice Chairman  
Al Ormond  
Mark Smith

**PLANNING DEPARTMENT STAFF:** Paul Bishop, Planner  
Kate O'Stricker, Development Specialist

**GUEST:**

Charles Couture, Chairman called the meeting to order at 7:00pm.

**APPROVAL OF MINUTES**

*Joe Pillittere moved with a second from Florence to approve the minutes of July 26, 2017 meeting as amended. Motion was carried.*

**NEW BUSINESS**

**GENERAL MUNICIPAL LAW SECTION 239(l) & (m) Referrals**

NONE

**ENVIRONMENTAL REVEIWS**

NONE

**INTERGOVERNMENTAL REVEIWS**

NONE

**OLD BUSINESS –**

- Paul distributed the County Planning Board Contact Sheet.

- Paula Stockman, Chairman of the Cattaraugus County Legislature has reappointed Al Ormond, Tina Abrams James Valent and Mark Smith to the County Planning Board until 7/31/2020.

## **REPORTS / OTHER BUSINESS**

### **Chairman's Report**

Charles Couture reported the Train cars on the south end of Route 240 have been damaged by a downed tree. The rail company rents space to store the cars on the piece of track.

### **Department Reports**

#### **Director's Report**

None

#### **Comprehensive Plan Implementation**

#### **Community Revitalization Fund (Goal#6)**

Kate O'Stricker reported that an Application for Village of Little Valley was received: Beautification committee is applying for \$3500, Village \$3500 match. Purchase and install new pole banners, purchase and install 3 trash receptacles work on getting local art into windows of vacant store fronts Christmas lights for main street.

#### **Trail Initiative (Goal #8)**

Kate O'Stricker reported the County wide plan is moving forward nicely. Next meeting will be October 5th at 7:30. Tom Robinson from Barton and Logguidice will be here with the draft plan and to get comments.

#### **Land Bank (Goal #6)**

Kate O'Stricker reported the Land Bank is moving forward with demolition of at least six properties and rehab three. The Construction Technician is out looking at the possible rehabs today. DPW is putting together the RFP for Demolition. This will hopefully be done by winter

Demos- Olean 3, Ashford 1, Mansfield 1, Hinsdale 1

#### **EPA Brownfields Grant (Goal #6)**

Kate O'Stricker reported staff will have a debrief with EPA to see how to strengthen the next application.

#### **ARC Grants: Community Development Grant:**

Kate O'Stricker reported on the Community Development Grant through ARC. Currently an RFP is out for **Component 1: Community Assessment** a thorough review of the communities through the eyes of a first- time visitor. The assessment will provide an unbiased overview of the community – how it is seen by a visitor; and a review of **local marketing efforts, signage, attractions, critical mass, retail mix, ease of getting**

**around, customer service, visitor amenities such as parking and public restrooms, overall appeal, and the community's ability to attract overnight visitors.**

Each Municipality will receive a report with finding and possible ways to improve. Will also have half day training with the contractor

Village of Little Valley, NY 1143

Village of Cattaraugus, NY 1002

Town of Ashford, NY 2132

**Area 3 Population**

Town of Carrollton NY 1297

Village of Franklinville NY 1740

Town of Machias, NY 2375

Village of Delevan, NY 1089

**Component TWO:** Two Day intensive training opportunity for all 43 municipalities in Cattaraugus County to develop a community vision; motivate community members and business owners to think about positive changes, and to develop a community improvement plan. The purpose of the workshop is to address the challenge of revitalization of the County's community centers. The workshop will provide the opportunity to learn the skills and tools such as Placemaking, Community Beautification, and Complete Streets to build stronger more vibrant community centers.

### **ARC 2018 Applications:**

Kate O'Stricker reported that the department has been invited to submit a full application to Southern Tier West, ARC for the Cultural Development Initiative: The goal will be to Develop Cutlery History Trail and an Arts trail. We are going to integrate Arts Culture and Heritage into WILMA Event In October.

### **Other**

### **STW Report**

Bob Keis reported on the following:

- September 27, 2017 from 5:30- 8:00pm at the Jamestown Community College, Jamestown Campus Training Topic: How to Handle a Zoning Enforcement Case
- November 8, 2017 from 3:30 -8:30 pm Jamestown Community College Jamestown Campus Training Topic: SEQR Basics, Walkability and Aging in Place, and Tips on Regulating Telecommunications.
- Clean Energy Communities Grants: several municipalities have completed the application process. Many of the Municipalities have installed electric car charging stations through the program.

- **STEDO:** There are many small businesses, such as machine shops who could benefit from the STEDO Program.

### **Members Forum**

**Andrea Melon:** There is discussion in the Town of Ashford about making the Ashford Service Center into a Solar Farm. They also believe they will have their Comprehensive Plan completed in October

**Robert Keis.** Shared Services will be holding the vote for the Shared Services Plan on September 13<sup>th</sup>, 2017. There has to be at least 23 of the mayors and supervisors in Cattaraugus County voting yes to the plan. An example of a shared service could be sharing judges between municipalities where they are not sustainable. For example, in Mansfield where it costs \$17,000 tax dollars to fund the court system, but they only get \$1500 of the cost back from tickets.

Mike Zaprowski: Salamanca CRF- was used on Main Street to install flags on both sides of the street, planters, benches, trash and cigarette receptacles. There was also a small festival on August 19<sup>th</sup> that included vendors, canoe rides, foods, crafts, historical society, and the Amish. It was very successful and will definitely do it again. There is also a gentleman by the name of Flip White who is in the Salamanca Mall that is opening a store front. He is willing to trade accounting and attorney services for community volunteers.

### **NEXT MEETING**

The next meeting of the Planning Board will be held on September 28, 2017 at 7:00 pm at the County Center in Little Valley.

### **ADJOURNMENT**

*Joe Pillittere moved with a second from Mike Zaprowski to adjourn the meeting at 7:15. Motion was carried.*

### **Training: “Dealing with Locally Unwanted Land Uses”**

### **Upcoming Meetings/ Events**

#### **October**

4 Wed. 4:00 PM Legislative Committees Little Valley  
 11 Wed. 4:00 PM Legislature Meeting Little Valley  
 18 Wed. 4:00 PM Legislative Committees Little Valley  
 25 Wed. 4:00 PM Legislature Meeting Little Valley  
 26 Thu. 7:00 PM County Planning Board Little Valley